

# MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, BOTHENHAMPTON, ON MONDAY 10 MARCH 2014

Present: Alan Stenning (Vice Chair), Ed Hanson, Pennie Jones, & Colin Sparkes.

In attendance: Chris Dobbs (Clerk).

## 97. DECLARATION OF INTEREST.

97.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

## 98. APOLOGIES.

98.1- There were apologies from - Elizabeth Welch, David Tett, Ian Bark, & Bob

## 99. MINUTES OF THE PREVIOUS MEETING.

The Minutes of the previous Meeting of Bothenhampton and Walditch Parish Council held on Monday 10 February 2014, were accepted as true records and duly signed by the Chairman.

## 100. MATTERS ARISING.

100.1- May 2013 - 1 to 12, June - 13 to 24, July - 25 to 36, August - no Meeting, September - 37 to 48, October - 49 to 60, November - 61 to 72, December - no Meeting, January 2014 - 73 to 84, February 2014 - 85 to 96, March 2014 - 97 to 108, & April 2014 - 109 to 120. This is following the advice of the Internal Auditor, and creates a unique set of Minutes for each month in the year.

100.2 - Colin Sparkes requested Clerk to follow up post box query - see Minute 96.3 dated 10/2/14 -

## 101. DEMOCRATIC HALF HOUR.

At 7.05 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.30 p.m. the Meeting re-convened to complete the Council's agenda, there being no further matters raised.

Presentation by Jo Witherden - Neighbourhood Plans -

Chris Dobbs - new Waste Recycling Service -

n.b. - There were 2 members of the public present at the Meeting -

## 102. REPORT BY WDDC COUNCILLOR FOR BOTHENHAMPTON.

David Tett - Apologies

4/3/14 e mail sent - Offer has been made for the appointment of the next Chief Executive to the

Shared Partnership. It remains whether or not he will accept the position and in the intrerim period, Jason Vaughan, one of the present Directors, will be holding the fort !

### 103. REPORT BY WDDC COUNCILLOR FOR WALDITCH

Mark Roberts - briefly attended to give apologies as had work to address -

### 104. REPORT BY DCC COUNCILLOR - RON COATSWORTH.

Outlined problems with new Ambulance/Patient Transport System - EZ Ambulance Service - it would seem that there are too few people, and too few vehicles available - patients are subsequently suffering considerable inconveniences -

Noted that Bothenhampton and Walditch was likely to have only one District Councillor representing both villages, when new Boundary Commission reductions in total numbers were reduced from 48 to 42 members.

### 105.\* PLANNING AGENDA for B&WPC Meeting - Monday 10 March 2014

. a) Applications received from WDDC/DDC -

WD/D/14/000257 - Coburg House, Walditch - proposed front extension - Action - Corporate View of PC is to recommend Approval of Planning Consent.

WD/D/14/000358 - 1 Crossroads, Walditch - to demolish part of sub standard rear lean to, and replace with new larger rear extension - Action - Corporate View of the PC is to recommend Approval of Planning Consent.

WD/D/14 /000416 - 31 Manor Fields, Bridport - Proposed alterations & extension - Action - Corporate View of PC is to recommend Approval of Planning Consent.

WD/TP/14/00081 - 10 Howard Close - T1 - Silver Birch - Prune - T" - Willow - Prune - Action - no comments to be sent -

WD/D/14/000324 - 2 Howard Close - extension of deck at back of the house, and timber porch extension to front of the house as listed in Application - Action - Corporate View of PC is to recommend Approval of Planning Consent.

b) Decisions by WDDC/DCC etc

WDDC - WD/D/14/ 000072 - 21 Elwell - Request for confirmation of compliance with condition no.3 of Planning Approval 1/D/13/000756 -

WD/D/14/ 000097 - 47 Slades Green - Approval

### 106. FINANCE AGENDA - B&WPC MEETING - Monday 10 March 2014.

Receipts - Nil

i) Statement of Current Account as at 28 February 2014 - £13386.21

ii) Accounts for Payment

Less outstanding cheques as listed :-

Cheques £

1341 - Bridport & District CAB - 1000.00

1342 - Bridport Heritage Forum - 100.00  
1343 - Bothenhampton Village Hall - 24.00  
1344 - Walditch Village Hall - 60.00  
1345 - Clerk's February Salary - 379.08  
1346 - Clerk's February Expenses - 32.64

Total £1595.72

Balance £11790.49

Cheques as listed proposed for payment by Pennie Jones, seconded by Ed Hanson, and carried by all Parish Councillors present.

### 107. \* PARISH MATTERS - for B&WPC Meeting - Monday 10 March 2014.

- n.b. All items to be introduced by Clerk unless specified on Agenda -

107.1 - Clerk's Salary Review - Notes to be presented to Meeting -

Action at March Meeting - Fully Approved for Clerk's Salary to LC1/LC2 point 23 at (April 2013 NALC Rates), - £10.603 per hour - 11 hours per week - £116.63 per week gross - £6064.92 gross per year - £505.41 gross per month.

Proposed net pay for Clerk from April 2014 - £404 per month - with tax £101.08 per month (presently payable at £303.24 per 3 months). All Tax calculated at Basic Rate (BR), i.e. at 20%.

107.2 - Parish Notice Boards - Notices coming off and causing litter etc -

Action at March Meeting - Clerk instructed to contact Dave Dear of Earlyjoint to see if glass doors can be fitted to the three notice boards -

107.3 - Review of Cedar Tree in Valley View Amenity Area -

Action at February Meeting - After considerable discussion, it was agreed for the Clerk to consult with WDDC Senior Tree Officer with the B&WPC view that a further safety check is carried out on the Cedar Tree (TPO 746A1).

Action at March Meeting - Clerk to contact Graham Cox by e mail regarding the above safety check concern, and advice on trees in Walditch - see Democratic Half Hour notes

107.4 - Lengthsman's duties for March 2014 -

Bothenhampton - John Holt Play Area - no work required -

Walditch - Grips in Walditch Road to be cleared

Diagonal path leading in to Crock lane to be cut back -

Storm Drain near the Hyde - Kevin to rod area -

107.5 - Pedestrian Access to Cemetery Play Area and maintenance of surrounding hedges -

Action at February Meeting - No Action as estimates have not yet been received - to be considered at March Meeting -

Action at March Meeting - Have received estimates, but birds have now started nesting so work to be delayed until after the 1 July -

107.6 -Fencing work in John Holt Play Area -

Action at February Meeting - As the work does not present an immediate Health & Safety concern, a further estimate is being sought for the work.

Action at March Meeting - Clerk instructed to choose lowest estimate -

107.7 - Parish Computer - not running well -

Action at March Meeting - to ask DD, Bridport to investigate -

107.8 - Grass Cutting Contract -

Action at March Meeting - PC agreed to maintain contract with David Landscapes for 2014/2015, with a 5% increase to cover fuel costs.

107.9 - Superfast Broadband in Bothenhampton -

Action at March Meeting - In principle, PC support the view of the Clerk having access to Superfast Broadband when available -

107.10 - Bridport Area Lengthsman Agreement -

Action at March Meeting - PC agreed the contract and duties of the Lengthsman for 2014-2017 - instructed Clerk to sign Agreement with Bridport Town Council -

Proposals for the Parish Matters Agenda of the April 2014 Meeting.

For Neighbourhood Plan to be on April Agenda

### 108. CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

108.1 - Review of planning application requirements checklist - to Alan & Colin -

108.2 - Statement of Licensing Policy Revision -

108.3 - DAPTC Courses, Conferences - to Colin & Pennie -

108.4 - WATAG Minutes - to Elizabeth at next Meeting -

The next Meeting of the Parish Council will be held at BOTHENHAMPTON VILLAGE HALL, on MONDAY 14 April 2014, commencing at 7 pm.

There being no further business to discuss, the Meeting closed at 8.45 p.m.

### MATTERS RAISED IN THE DEMOCRATIC HALF HOUR.

Monday 10 March 2014 -

Jo Witherden, Head of Spatial Policy and Implementation spoke to PC about the action needed to set up a Neighbourhood Plan - Action to place on the April Parish Matters Agenda -

Chris Dobbs expressed concerns re the proposed new Waste/Recycling plans for 2015 - could not

store bins on the High Pavement - No Action taken -

Robin Stapleton had concerns about the general condition of the main road going through Walditch village. Suggested that major refurbishment was needed.

Reported that 3 trees were down in the Sycamore Avenue, and if they have TPO's, then replacements would be needed.

Action - Clerk requested that Robin e mailed concerns to Bothenhampton@dorsetparishes.gov.uk , so that detail could be forwarded to respective DCC Agencies -

Andrew Blackmore had a number of concerns as listed :-

1. Notice Board problems - notices not secure on present board - Action - to Parish Matters -
2. Storm drain coming up to Hyde - no maintenance - Action - Lengthsman to inspect -
3. Maintenance of diagonal path leading from Walditch Road to Crock Lane - Action - to Lengthsman -
4. Finch Lane - water overflow from BT cover - Action - has been reported to BT & DCC by Flood Officer - Colin Sparkes -
5. Lower Walditch Road - overhanging hedge obscuring vision and access - Action - to inform DCC as owners and managers of Jellyfields LNO -
6. Requested ditch construction on bank adjacent to Real Tennis Court - Action - informed Andrew Blackmore that previous residents opposite were unsure of work being done -