

# MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL BOTHENHAMPTON, ON MONDAY 8 May 2017

Present: Bob Dennis(Chair), Ian Bark, Geoff Matthews, & Elizabeth Welch.  
In attendance: Chris Dobbs (Clerk).

## 1. DECLARATION OF INTEREST.

1.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

## 2. APOLOGIES.

2.1- There were apologies from - Colin Sparkes, Alan Stenning. & Ed Hanson -

It was noted that Andy Taylor has been absent & not given apologies for at least 4 Meetings -

## 3. MINUTES OF THE PREVIOUS MEETING.

The Minutes of the previous Meetings of Bothenhampton and Walditch Parish Council held on Monday 10 April 2017, were accepted as true records and duly signed by the Chairman.

## 4. MATTERS ARISING.

4.1- May 2017 - 1 to 11, June - 12 to 22, July - 23 to 33, August - no Meeting, September - 34 to 44, October - 45 to 55, November - 56 to 66, December - no Meeting, January 2018 - 67 to 77, February 2018 -78 to 88, March 2018 - 89 to 99, & April 2018 - 100 to 110. This is following the advice of the Internal Auditor, and creates a unique set of Minutes for each month in the year.

## 5.DEMOCRATIC HALF HOUR.

At 7.30 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.31 p.m. the Meeting re-convened to complete the Council's Agenda, there being no further matters raised.

n.b. - There were 2 members of the public present at the Meeting.

## 6. REPORT BY WDDC COUNCILLORS FOR BRIDPORT SOUTH.

Dave Rickard - see APM minutes -

## 7. REPORT BY DCC COUNCILLOR -

Nb. - Election Thursday 4 May 2017 -

Ros Kayes & Keith Day were elected -

Ros gave Apologies by e mail as she was not able to attend -

Clerk advised to congratulate the newly appointed County Councillors before the next Meeting in June

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## 8.\* PLANNING AGENDA for B&WPC Meeting - Monday 8 May 2017.

a) Applications received from WDDC/DDC -

Blossoms, Quarry Lane, Bothenhampton

WD/D/17/000855 - to allow the use of Little Blossoms as a main residence with Chalet Monet as an attached holiday cottage.

WD/D/17/000874 - to allow Blossoms to become independent of the associate holiday cottages Little Blossoms & Chalet Monet.

The Corporate View of the Parish Council was to recommend an Objection to the 2 Blossoms Applications for reasons as noted on the Planning link -

WD/D/17/001031 - 26 Uplands, Walditch - Conversion of loft space as listed in Application - Clerk requested to seek advice regarding the road parking as stated on the Application -

b) Decisions by WDDC/DCC etc.

WD/D/17/000353 - 6 Chestnut Road - Approval -

WD/D/17/000542 - 31 Pasture Way - Approval -

WD/D/17/001006 - The Cottage, Walditch - Grant of Non Material Amendment -

## 9. FINANCE AGENDA - B&WPC MEETING - Monday 8 May 2017.

Receipts - Precept - £13,449.50

i) Current Account as at 30 April 2017 - £27051.93

ii) Accounts for Payment

Less outstanding cheques as listed :-

Cheques £

1552 - Clerk's April 2017 Salary - 444.63

1553 - Walditch Village Hall - Grant towards repairs - 1500.00

1554 - AON UK Limited - Annual Insurance - 856.60

1555 - Clerk's April 2017 Expenses - 68.36

1556 - David Landscapes Limited, Grass Cutting - 449.07

Total - £3,318.66

Balance - £23733.27 Invoices Initialled, & Cheques as listed were proposed for payment by Ian Bark, , seconded by Elizabeth Welch, and carried by all Parish Councillors present.

## 10. \* PARISH MATTERS - for B&WPC Meeting - Monday 8 May 2017.

- n.b. All items to be introduced by Clerk unless specified on Agenda -

10.1 - Internal Audit/Annual Return for 2016/2017 -

Action at April 2017 Meeting - Annual Governance Statement 2016/2017 - Approved by B&WPC members present & document signed by Chair -

Action at May Meeting - Accounting Statements signed & Approved by PC -

10.2 - Lengthsman's duties, Guidelines for May 2017 -

Bothenhampton -

\* Construct steps to provide easier access from Footpath 5/14 to Bowhayes -

Nb -contacted DCC, Bowhayes is private road - requested DCC does estimate of cost - nb - not received to date -

Monthly Inspection of John Holt Play Area - - Including Picnic Tables, gate mechanism, & Safety Surfaces -

- Ivy cleared from wall - safety surface to be cleaned -

Hollow Way - Lower bank to be strimmed -

Tony's Track, adjacent to Westown, to be cut back -

Walditch - Spinners Lane - Chimney Report - WDDC Building Control to be contacted re site clearing - NB - possibly to be completed by Lengthsman -

\*Site inspection of Spinners Lane - drain outlet to be cleared -

Site inspection of John Gundry Play Area, & bin emptying if necessary -

- To re-instate drain gully adjacent to Hyde Farmhouse, Walditch -

- Observation of Spring in Lower Walditch Lane - sand bag barrier installed

10.3 - Bridport Area Neighbourhood Plan -

Action at April Meeting - Draft Intentions document to be circulated by Ian, which includes recommendations re social housing needs -

Action at May Meeting - Extraordinary Meeting set for Monday 15 May at Bothenhampton Village Hall, starting at 7.00 pm.

10.4 - Review of cover arrangements for Clerk -

Action at April Meeting - Review Meeting arranged for Wednesday 3 May 2017 -

Action at May Meeting - Next Review meeting with Clerk & Councillor Ian Bark, arranged for Wednesday 7 June at 09.00 -

10. 5 - Condition of Walditch Notice Board -

Action at April Meeting - estimate for repair agreed by PC members present - £150 -

Action at May Meeting - Contractor to be informed of quote acceptance - £150 -

10.6 - Request to purchase Payhone in Bothenhampton -

Action at April Meeting - Clerk commented that notices have not yet been designed -

Action at May Meeting - No Action reported -

10.7 - Walditch Village Hall Management Committee request for financial support for Hall floor & Boiler refurbishment -

Action at April Meeting - PC members present agreed a Grant of £1500 towards Repairs & Maintenance as described for Walditch Village Hall -

Action at May Meeting - Clerk informed Meeting that cheque has been signed at Finance Agen

Nb - Items noted at Meeting -

10.8 - Annual Insurance Premium -Agreed to continue with Aon UK cover -

10.9 - Dorset Flood Warden Seminar - Colin expressed interest in attending -

Proposals for Parish Matters Agenda - June 2017 Meeting

### 11. CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

11.1 - Bench in Walditch Churchyard - Clerk to enquire re extent of repair required -

11.2 - Thank you Letter from Loders School PTFA - read to PC -

11.3 - Letter from Holy Trinity, Bothenhampton - read to PC -

11.4 - Letter from Open Spaces Society - to Geoff -

11.5 - CPRE Journal - to Geoff -

The next Parish Meeting of the Parish Council will be held at WALDITCH VILLAGE HALL, on MONDAY 12 June 2017, commencing at 7.00 pm.

There being no further business to discuss, the Meeting closed at 8.30 p.m.

### MATTERS RAISED IN THE DEMOCRATIC HALF HOUR

Monday 8 May 2017 :- see APM notes -