

**MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL BOTHENHAMPTON ON MONDAY 11 February 2019.**

Present: Bob Dennis (Chair), Colin Sparkes (Vice Chair), Ian Bark, Ann Langridge (minutes), Geoff Matthews, Max Watters and Elizabeth Welch.

In attendance: Chris Dobbs (deputized as Clerk except for item 2.). Dave Rickard (District Councillor) for items 2. and 3.

**DECLARATION OF INTEREST**

To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9<sup>th</sup> July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

**APOLOGIES**

There were apologies from Jim Basker and Tan Cox.

**1. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous Meeting of Bothenhampton and Walditch Parish Council held on Monday 14 January 2019, were accepted as true records and duly signed by the Chairman.

**2. DEMOCRATIC HALF HOUR**

At 7.04 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest.

There were over 30 members of the public present at the Meeting and a representative from the Bridport News. See page 1637 for a summary of the discussion.

At 7.38 p.m. the Meeting re-convened to complete the Council's Agenda, there being no further matters raised.

**3. REPORT BY WDDC COUNCILLOR FOR BRIDPORT SOUTH**

Dave Rickard from WDDC informed the audience attending for the democratic half hour that the new unitary authority ward of Bridport will consist of the town and the four parishes of Bothenhampton and Walditch, Allington, Bradpole, Pymore and Symondsburry with three councillors representing it.

Dave Rickard notified Councillors of potential funding for a short period being available for leisure development. The Parish Council will need to identify specific uses for the funding in order to apply.

3.1. REPORT BY DCC COUNCILLOR - DCC Councillor, Mark Roberts did not attend

**4. MATTERS ARISING - MINUTES OF 14<sup>th</sup> JANUARY 2019**

Walditch speed limit deferred to March meeting.

Action: Tan Cox to send reminder to Blair Turner to attend March Parish Council meeting in Walditch. Also, to ensure he has all the information he needs for the meeting.

## **5. REPORTS FROM EXTERNAL ORGANISATIONS**

- 5.1 DAPTC conference: Jim Basker and Ann Langridge are due to attend.
- 5.2 BLAP Parish Liaison Working Group. Colin Sparkes stated the minutes of this group have been circulated and there is nothing further to report.
- 5.3 Jim Basker attended the WATAG meeting in January.

## **6. BRIDPORT AREA NEIGHBOURHOOD PLAN**

Ian Bark took Councillors through the proposed timeline for submission of the BANP document. As the plan is ambitious, further evidence needs to be collected to support it, particularly for the housing section. Sign off will not be possible until after the March PC meeting, therefore a separate meeting will be required (likely date between 12 and 25 March).

## **7. PLANNING**

### a) Applications received from WDDC/DCC

WD/D/18/002873 – 9 Wych Hill – extension of existing flat roof on west elevation and erection of first floor balcony.

Approved

WD/D/18/002897 24 MANOR FIELDS, BRIDPORT, DT6 4DB – Erection of extension & alterations.

Approved

WD/D/19/000142 MAY COTTAGE, OLD CHURCH ROAD, BRIDPORT, DT6 4BP – Replace existing garage with garden studio

Approved

WD/D/19/000143 MAY COTTAGE, OLD CHURCH ROAD, BRIDPORT, DT6 4BP – Replace existing garage with garden studio

Approved

WD/D/19/000103 10 LANSLOWNE ROAD, BRIDPORT, DT6 4BG – Erection of a single-storey side and rear extension

Approved

WD/D/19/000052 2 BOTHEN DRIVE, BRIDPORT, DT6 4DJ – Erect single storey side extension and single storey rear extension with terrace over, extend roof and form accommodation in roof space.

Councillors agreed that CS be asked to provide a corporate view after his inspection of the site. CS to provide the Clerk with decision prior to its expiry date.

### b) APPEALS

WD/D/19/000142 19 VALLEY ROAD, BRIDPORT, DT6 4BP – Conversion and erection of two storey extension to rear of existing garage to create an art room and extended store room.

WD/D/18/002057 LITTLE BLOSSOMS, QUARRY LANE, BRIDPORT, DT6 4BW – Erection of additional holiday accommodation (log cabin)

Appeal date has been set. CS stated he will not be attending.

## **8. FINANCE AND BUDGET**

Cheques for the Clerk's January salary and deductions were presented for signing, along with the NatWest bank statement for the month.

It was agreed that CD would continue the operation of the NatWest account until the transfer to Lloyds Bank, Axminster branch is completed.

## **9. PARISH MAINTENANCE**

It was noted that Tan Cox has met with the Lengthsman.

## **10. PLAY AREA INSPECTION REPORTS**

### 10.1 John Holt Play Area, Bothenhampton

GM reported on his visit to the John Holt Play Area, which he felt looked 'uncared for'. He highlighted the condition of the goal posts and nets and the need for improved drainage in front of the goal posts. It was agreed that the goal posts and nets would be moved and replaced and the Lengthsman asked to investigate improving the drainage arrangements.

Action: GM to contact Edwards Sports Products Ltd for a quote. IB suggested the cost could perhaps be met through a community appeal.

GM also listed a number of maintenance tasks which needed attention, such as a wall which needs to be repaired, undergrowth which needs to be cut back, algae removal from the rubberised play area and the removal of a dead tree. CD stated that most of these are jobs which will be undertaken by the Lengthsman.

Action: GM to contact Western Power regarding the tree removal, as the tree is interfering in overhead electricity lines.

### 10.2 John Gundry Play Area, Walditch

CS reported there is a need for stones to be placed at the play area entrance and a gate post needs to be replaced (expected cost is £80). Full discussion deferred until March meeting.

## **11. OTHER PARISH MATTERS**

11.1 Defibrillator training - Chris Dobbs and Tan Cox met with Kate Fisher, the Assistant Community Responder and will attend a training course in Eype. They will then cascade the training to other interested persons.

11.2 It was noted that tree clearance in connection with the Burton Road Walking and Cycling Scheme has been completed.

## **12. CORRESPONDENCE**

12.1 Bridport round town bus service – CS suggested that the revised bus route should divert into Howards Road and re-join the main route via Manor Fields

Action: CS to contact Bridport Town Council.

12.2 GM proposed that £1,500 be donated to Citizens Advice to support their work (the same amount as the previous year). This was seconded by IB and the cheque was written out and signed at the meeting.

It was noted that 70 people from the parish have benefitted from the service.

## **13. POLICIES**

The following policies were formally adopted:

- Complaints Procedure

- Code of Conduct
- Business Continuity – Absence of Clerk
- Standing Orders
- Financial Regulations
- Risk Management (Policy and Strategy)
- Data Protection (GDPR)
- Co-option of a Parish Councillor

The Community Infrastructure Levy policy will be discussed at the web-site sub-group meeting where the list of identified infrastructure projects to be financed using CIL monies can be reviewed.

#### **14. PARISH COUNCIL WEBSITE SUB-GROUP**

Meeting scheduled to take place on 21<sup>st</sup> February.

#### **15. RISK MANAGEMENT SUB-GROUP**

Meeting to be arranged when JB is back from holiday.

#### **16. MISCELLANEOUS**

Authority for purchase of filing cabinet, projector and elections were deferred to the next meeting.

Chris Dobbs proposed that £100 per annum be offered as rental for the storage of the Parish Council archive in the Bothenhampton village hall and the provision of a key for the Parish Clerk. This was agreed unanimously.

Action: BD to write to village hall chair (Dave Weston).

Elizabeth Welch announced that she will be resigning from the Parish Council due to a change in circumstances.

#### **17. ITEMS FOR NEXT AGENDA**

#### **No proposals were made**

Chris Dobbs  
Monday 11 February 2019

*The next Meeting of the Parish Council will be held at WALDITCH VILLAGE HALL on MONDAY 11th March 2019, commencing at 7 pm.*

There being no further business to discuss, the Meeting closed at 8.40pm.

CHAIRMAN  DATE 11<sup>th</sup> March 2019

## **MATTERS RAISED IN THE DEMOCRATIC HALF HOUR**

### **Monday 11 February 2019 - Homestead Farm, Main Street, Bothenhampton**

Andy Jeffries presented a paper which outlined the differences in the building being constructed from the plans submitted and approved by West Dorset District Council. In summary these are:

1. The height of the main building ridge
2. The roof height of the two wings
3. The main building ridge does not drop to mirror the slope of the site
4. There will be no 'clear view' across the ridges from the high pavement, contrary to the 'Design and Access Statement'

Pat Brody brought everyone's attention to the non-material planning amendment which has been made:

1. Change from local rubble stone to render with local rubble stone below the DPC
2. Change from local rubble stone to natural timber
3. Change from sedum roof to lead effect metal roof over entrance way

She noted that so far only semi-dressed and not rubble stone has been used.

Chris Dobbs spoke about his telephone conversation with the planning officer who approved the plans. Chris stated he felt belittled and suggested that representation should be made instead to the Head of Planning and the Chief Executive of the new unitary authority.

Carol Irvine stated that the Planning Enforcement Officer has visited the site but so far there has been no feedback.

Sarah Butcher stated she has spoken to the chair of the Dorset CPRE, who is willing to help.

Many examples were offered of planning restrictions imposed on small alterations in order to retain the local stone, to conserve the village and to preserve views from neighbours' properties. It was generally felt the same level of scrutiny and challenge was not being applied to the Homestead Farm development.

Dave Rickard stated that he has taken a copy of the village letter to the planning department (Darren Rogers), to Jean Marshall (Head of Planning), to Kevin Perry (Enforcement Officer). Kevin Perry was not available but DR asked for a copy of his report to be sent to the Parish Council. Initial indications are that KP felt the development is in accordance with the submitted plans. DR suggested that as much evidence as possible be collected (e.g. old photos from the high pavement) as well as also contacting Matt Prosser (CEO of the new unitary authority).

Action: BD to write to the Head of Planning, copying in other relevant parties, to highlight the impact of the development on the village conservation area and to request enforcement of the height and building materials specified in the approved plans.