

MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL BOTHENHAMPTON, ON MONDAY 10 July 2017

Present: Alan Stenning(Vice Chair), Ian Bark, Ed Hanson, Colin Sparkes, & Elizabeth Welch.
In attendance: Chris Dobbs (Clerk).

23. DECLARATION OF INTEREST.

23.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

24. APOLOGIES

24.1- There were apologies from - Bob Dennis, & Geoff Matthews. It was noted that Andy Taylor has been absent & not given apologies for at least 6 Meetings -
Nb - to consult with DAPTC & Standing Orders re withdrawal as Parish Councillor - see LCA 7.10 - H Persistent Absence -

25. MINUTES OF THE PREVIOUS MEETING.

The Minutes of the previous Meetings of Bothenhampton and Walditch Parish Council held on Monday 12 June 2017, were accepted as true records and duly signed by the Chairman.

26. MATTERS ARISING.

26.1- May 2017 - 1 to 11, June - 12 to 22, July - 23 to 33, August - no Meeting, September - 34 to 44, October - 45 to 55, November - 56 to 66, December - no Meeting, January 2018 - 67 to 77, February 2018 -78 to 88, March 2018 - 89 to 99, & April 2018 - 100 to 110. This is following the advice of the Internal Auditor, and creates a unique set of Minutes for each month in the year.

27. DEMOCRATIC HALF HOUR.

At 7.05 pm the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.06 p.m. the Meeting re-convened to complete the Council's Agenda, there being no further matters raised.

n.b. - There were 0 members of the public present at the Meeting.

28. REPORT BY WDDC COUNCILLORS FOR BRIDPORT SOUTH.

Dave Rickard - Did not attend June or July Meeting -

29. REPORT BY DCC COUNCILLOR -

Ros Kayes - At June Meeting, informed Clerk of e mail re Bothenhampton & Walditch LNR's being proposed as Local Green Spaces -

Also, Clerk had mentioned PC concerns about impending bus cuts -

30.* PLANNING AGENDA for B&WPC Meeting - Monday 10 July 2017.

a) Applications received from WDDC/DDC -

WD/D/17/001038 - 26 Manor Fields, Bridport - Erect extension to form utility & toilet room. Change tiles on existing gable wall end. Extend concrete parking area & drop two kerb stones for improved access - The Corporate View of the Parish Council is to recommend Approval of Planning Consent.

b) Decisions by WDDC/DCC etc.

May Cottage, Old Church Road, Bothenhampton - Approval -
Melrose, Walditch Road, Walditch - Approval -

31. FINANCE AGENDA - B&WPC MEETING - Monday 10 July 2017.

Receipts - None -

i) Current Account as at 30 June 2017 - £22,901.74

ii) Accounts for Payment

Less outstanding cheques as listed :-

Cheques £

1562 - Clerk's June 2017 Salary - 444.63

1563 - Grant for Walditch Churchyard Bench repair - 100.00

1564 - Bothenhampton Village Hall - 35.00

1565 - Inland Revenue April, May & June 2017 - Post Office Ltd - 333.48

1566 - Clerk's Expenses - June 2017 - 60.41

1567 - David Landscapes, Grass Cutting - 499.07

Nb. Please note that in the absence of signatory Bob Dennis, the Clerk has counter signed cheques

1563, 1564 & 1565. The Clerk is an authorized signatory with NatWest

Total - £1472.59

Balance - £21429.15 Invoices Initialled, & Cheques as listed were proposed for payment by Ian Bark, seconded by Colin Sparkes, and carried by all Parish Councillors present.

32. * PARISH MATTERS - for B&WPC Meeting - Monday 10 July 2017.

- n.b. All items to be introduced by Clerk unless specified on Agenda -

32.1 - Review of Standing Orders & Financial Regulations -

Action at June Meeting - Clerk to recommend inclusion of reviewed Standing Orders & Financial Regulations to PC at July Meeting -

Action at July Meeting - Standing Orders & Financial Regulation reviewed - to be available at all Parish Council Meetings for reference.

32.2 - Lengthsman's duties, Guidelines for July 2017 -

Bothenhampton -

* Construct steps to provide easier access from Footpath 5/14 to Bowhayes -

Nb - contacted DCC, Bowhayes is private road - requested DCC does estimate of cost - nb - not received to date - Monthly Inspection of John Holt Play Area -

- Including Picnic Tables, gate mechanism, & Safety Surfaces -

- Ivy cleared from wall - safety surface to be cleaned -

Hollow Way - Lower bank to be strimmed -

Tony's Track, adjacent to Westown, to be cut back -

Walditch - Spinners Lane - Chimney Report - WDDC Building Control to be contacted re site clearing

- NB - possibly to be completed by Lengthsman -

* Site inspection of Spinners Lane - drain outlet to be cleared -

Site inspection of John Gundry Play Area, & bin emptying if necessary -

Strimming of various sites as listed in Work Record -

32.3 - Bridport Area Neighbourhood Plan -

Action at June Meeting - No Action - review at July Meeting

Action at July Meeting - Informed PC of letter regarding Local Green Space Designation - ie - Walditch Village Green & Jellyfields LNR

32.4 - Review of cover arrangements for Clerk -

Action at June Meeting - Review arranged for Wednesday 5 July at 09.00 -

Action at July Meeting - Wednesday 6 September at 09.00 - nb - Ian away in October -

32.5 - Condition of Parish Notice Boards -

Action at June Meeting - Repair completed & A/c paid - £150 - Colin to review condition of other Notice Boards in the Parish -

Action at July Meeting - The PC accepted the estimate of £360 total for the repair & maintenance of the Parish Notice boards in Walditch, Pasture Way, & adjacent to the Crown Roundabout. Colin Sparkes was requested to inform Mr Preston, & instruct him to go ahead. Invoice to be presented for payment at the September Meeting.

32.6 - Information Notices for Payphones in Bothenhampton & Walditch -
Action at June Meeting - Plans in progress -
Action at July Meeting - Review at September Meeting -

32.7 - Play Areas Inspection Reports 2017 -
Action at June Meeting - Clerk to review Reports for July Meeting -
Action at July Meeting - Ian Bark to review John Holt Play Area Report, & Ed Hanson the John Gundry Play Area Report. Both Reports to be presented to the September Meeting.
Proposals for Parish Matters Agenda - July 2017 Meeting
Colin to report on recently attended Flood Alleviation Seminar -

33. CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

33.1 - CAB - AGM - 17/7/17 - Town Hall - Ian indicated that he would attend -

33.2 - DAPTC AGM _ Saturday 4 November 2017 - for July Meeting - for September Meeting -

33.3 - Funding for footpaths - PC noted e mail contents -

33.4 - BTC Grants Scheme -Scheme noted -

33.5 - Open Spaces Society - Journal to Alan -

The next Parish Meeting of the Parish Council will be held at WALDITCH VILLAGE HALL, on MONDAY 11 September 2017, commencing at 7.00 pm.

There being no further business to discuss, the Meeting closed at 8.05 p.m.

MATTERS RAISED IN THE DEMOCRATIC HALF HOUR

Monday 10 July 2017 -

Ed Hanson raised concerns about debris around the Vodafone Mast in Walditch. Clerk to make enquiries with Company.